



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		K B WOMENS COLLEGE
Name of the head of the Institution		Dr. Rekha Rani
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06546263442
Mobile no.		9431795100
Registered Email		kbw_hzb@rediffmail.com
Alternate Email		saritajhakbw.vbu@gmail.com
Address		Near Civil Court
City/Town		Hazaribag
State/UT		Jharkhand
Pincode		825301
2. Institutional Status		

Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Sarita Jha
Phone no/Alternate Phone no.	06546263442
Mobile no.	8076344896
Registered Email	kbw_hzb@rediffmail.com
Alternate Email	saritajhakbw.vbu@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://kbwomenscollege.in/kbwc/wp-content/uploads/2018/12/AQAR-17-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://kbwomenscollege.in/kbwc/wp-content/uploads/2020/03/ac-2018-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	2.81	2016	16-Sep-2016	15-Sep-2021

6. Date of Establishment of IQAC

07-Dec-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Nutritional assessment and survey done by CND department	18-Dec-2018 1	44

Educational trip to Tilaiya dam, Bhadrakali Mandir and Suryakund dham for its environmental report	30-Mar-2019 1	150
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
BCA: M/S Diginet system Hzb Bill Payment for Desktop and LED Monitor	RUSA	RUSA State Govt. Jharkhand	2019 365	1767500
BCA: Pus Modular Furniture 50 Chair, 01 Table, 01 Godrej study chair	RUSA	RUSA State Govt. Jharkhand	2019 365	902578
BCA: 2AC with accessories	RUSA	RUSA State Govt. Jharkhand	2019 365	127700
BCA: UPS Microtek 01 Battery 16	RUSA	RUSA State Govt. Jharkhand	2019 365	156402
Botany: Godrej Lab Furniture 01	HRD	HRD	2019 365	990493.32
Zoology: Godrej lab Furniture 01	HRD	HRD	2019 365	891203.13
Physics: Godrej lab Furniture 01	HRD	HRD	2019 365	1316585.56
Chemistry: Godrej lab Furniture 01	HRD	HRD	2019 365	2262496.61
Zoology: Godrej KD Sliding Door 02	HRD	HRD	2019 365	47935.16
Godrej Scholar Desk cum Bench 350	HRD	HRD	2019 365	4475400.16

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<ul style="list-style-type: none"> • Participation in NIRF • Uploaded AISHE data on time • Efforts are made to open P.G. Courses in History and Hindi from coming years • Started a new vocational course in Bachelors in Corporate Secretaryship on time • Applied and got approval for another vocational course Bachelors in Medical Lab Technology • Applied and got approval to start P.G. Diploma in Hospital Management from coming session • Inauguration of fully furnished newly constructed Science Block by Governor of Jharkhand, Honourable Smt. Draupadi Murmu.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Applied for Bachelor in Medical Lab Technology	Proposal approved
Applied for PG Diploma in Hospital Management	Proposal approved
Encourage faculty to attend FDP, publish research papers reputed journals and publish books	Two books of Sem III Maths Honours as per latest UGC CBCS syllabus of a faculty are published, 06 Faculties attended UGC approved Refresher Course, 01 Faculty attended National Seminar, 01 faculty attended International Seminar, 01 faculty has published a paper in National Journal, 01 faculty has presented a paper in National conference
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>IQAC</td> <td>05-Dec-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC	05-Dec-2019
Name of Statutory Body	Meeting Date				
IQAC	05-Dec-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	25-Jul-2016				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	27-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	College follows the cycle: System Planning Scheduling Operating Monitoring Reporting And then again system planning If yes, give a brief description and a list of modules currently operational. (Maximum 500 words) • Attendance of teaching and non teaching employees • Attendance of students • Admission and enrolment of students • Examinations • Library and Laboratory • Hostel • Finance				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

While revision and up gradation of syllabi is done at the University level, the college has a mechanism for effective, documented curriculum delivery. Time table is prepared annually. On departmental level we divide and inform the students that which course will be taught by whom. Tutorials are taken for problems of students. Faculties take every effort to finish the syllabus on time. Internal exams are taken as scheduled by the university. Internal assessment is done transparently with examine scripts shown to students whenever possible. Inter-personal skills are enhanced through value education.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
nil	nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	BCS (A Vocational course)	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	MATHS, PHYSICS, CHEMISTRY, BOTANY, ZOOLOGY	01/07/2018
BA	ENGLISH, HINDI, URDU, SANSKRIT, ECONOMICS, POLITICAL SCIENCE, PHILOSOPHY, HISTORY, SOCIOLOGY, GEOGRAPHY, HOME SCIENCE	01/07/2018
BCom	BUSINESS, ACCOUNTS	01/07/2018
BVoc	BCA, BCS, FD, CND	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	40

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Employability Skills Development Program	24/02/2018	170
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	CND	34
BVoc	CND	34
BVoc	CND	34
BVoc	CND	34
BVoc	CND	44
BA	GEOGRAPHY	150
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback form is filled by the students. The strength and weaknesses mentioned by the students are summarised. PTM is organised by each and every department of the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees. Then proposals given by the committees are implemented for necessary action. Also strength of the college is taken into consideration for further up gradation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HOME SCIENCE HONS	48	39	24
BA	GEOGRAPHY HONS	200	356	199
BA	SOCIOLOGY HONS	250	439	237
BA	HISTORY HONS	240	374	216
BA	POLITICAL SCIENCE HONS	250	299	197
BA	ECONOMICS HONS	220	254	166
BA	SANSKRIT HONS	48	12	10
BA	URDU HONS	128	97	81
BA	ENGLISH HONS	200	357	155
BA	HINDI HONS	240	471	240

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses
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			courses	courses	
2018	6406	Nil	41	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	35	10	5	5	10
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is important not only because of the knowledge and skills students can learn from mentors, but also because mentoring provides professional socialization and personal support to facilitate success in graduation and beyond. In our college as student teacher ratio is high, so departmental teacher act as mentor for their students. We share our experiences and insights. We listen carefully first then ask and advice. And let them make their own decisions. We acknowledge achievements and render equitable service to all our students having varied background.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6406	41	1:156

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	28	Nil	Nil	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	HINDI (H)	SEM VI	08/06/2019	27/06/2019
BA	ENGLISH (H)	SEM VI	08/06/2019	27/06/2019
BA	URDU (H)	SEM VI	08/06/2019	27/12/2019

BA	SANSKRIT(H)	SEM VI	08/06/2019	27/12/2019
BA	HISTORY (H)	SEM VI	08/06/2019	27/06/2019
BA	ECONOMICS (H)	SEM VI	08/06/2019	27/06/2019
BA	POLITICAL SCIENCE (H)	SEM VI	08/06/2019	27/06/2019
BA	SOCIOLOGY (H)	SEM VI	08/06/2019	27/06/2019
BA	GEOGRAPHY (H)	SEM VI	08/06/2019	27/06/2019
BA	HOME SCIENCE (H)	SEM VI	08/06/2019	27/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For every program, the institution conducts one mid-term exam of 20 and 15 marks respectively for non practical and practical subjects comprising ten marks for descriptive, five marks for objective or short answer type questions and five marks are given for their participation in NSS/NCC/cultural activities/sports/attendance. Second mid-term is taken for the absentees in the first mid-term. End semester exam is for 80 marks which are conducted by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared by the Vinoba Bhave University for conduct of Examination. We adhere to the university guidelines for the conduct of Examination. Our college is a constituent unit of Vinoba Bhave University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.kbwomenscollege.in/kbwc/wp-content/uploads/igac/LEARNING-OUTCOME-OF-PROGRAM.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
0	BCom	Honours	350	334	95.43
0	BSc	Honours in Physics, Maths, Chemistry, Botany, Zoology	118	115	97.45
0	BA	Honours in HINDI, ENGLISH, URDU, SANSKRIT	902	863	95.67

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.kbwomenscollege.in/igac.aspx>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	0	0	0
International Projects	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
Projects sponsored by the University	0	0	0	0
Industry sponsored Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Minor Projects	0	0	0	0
Major Projects	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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0	0	0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
History (Dr. Kiran Dwivedi)	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi (Dr. Anupma Singh)	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics (Dr. Sarita Jha)	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Naveen Samajik Sanrachna Ke Prabal Himayati: Nirala	Dr. Anupma Singh	Srinkhla	2019	0	No	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	Nil	Nil

Presented papers	Nil	1	Nil	Nil
Resource persons	Nil	1	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yuva Vyaktitva Vikaas Shivir	NSS/ State govt.	5	15
Raktdaan Shivir	NSS/ Red cross society	20	12
Vivekanand Jayanti	NSS/ VBU	10	60
Swachhta Abhiyaan	NSS	5	20
Gandhi Jayanti	NSS/ VBU	5	10
NSS Sthapana Diwas	NSS/ VBU	10	32
Lokmanthan	NSS/ MYAS, GOI	20	15
Paudharopan	NSS	5	10
Swachhta Pakhwara	NSS/ GOI	20	112
Jansankhya Niyantaran rally	NSS/ VBU	10	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NCC	Student Uniformed group	Thal Sena Camp	2	2
Swachh Bharat	NSS GOI	Swachhta Pakhwara	20	112
Swachh Bharat	NSS	Swachhta Abhiyaan	5	20
Swachh Bharat	NSS/ MYAS,	Swachhta	15	15

	GOI	Jaagrukta		
Awareness	NSS VBU	Antarrashtriya Ahinsa Diwas	5	10
Awareness	NSS VBU	NSS Sthapana Diwas	10	32
Awareness	Kala Sanskriti, Khel Kud Aivam Yuva Karyakram Mantralaya	Lokmanthan Vaad- Vivaad, Nibandh, Chitrakala, Poster making	20	15
Awareness	VBU	Jansankhya Niyantaran Rally	10	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
For two years	Employability Skills Development Program	Ms ILFS Skills Development Corporation and Jharkhand Skill Development Mission Society	24/02/2018	06/04/2019	170
Temporary since 2010	Training	NSHM, Durgapur, West Bengal For Job Training	11/03/2019	03/04/2019	30
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

0	Nil	0	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
68	19

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.20.02.000	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40593	842270	1558	520413	42151	1362683
Reference Books	1403	Nil	Nil	Nil	1403	Nil
e-Books	Nil	Nil	164300	5750	164300	5750
e-Journals	Nil	Nil	6000	5750	6000	5750
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	2	1	2	0	2	3	600	0
Added	35	0	1	0	0	0	0	10	0
Total	100	2	2	2	0	2	3	610	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
737	737	68	19

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college is a constituent unit of Vinoba Bhave University. College prepare its budget for new as well as old facilities, repairs and maintenance and place it in university finance committee for its approval. LABORATORY: The laboratory equipments, specimens, and other necessary chemicals are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. LIBRARY: For maintenances of library infrastructure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the departments of the colleges. SPORTS: The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sports committee. COMPUTERS: The office of the principal decides about purchasing necessary IT equipments as per recommendations received from the departments of the colleges and the administrative office of the college. CLASSROOMS: The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers. After the admission process in every semester it is ensured that all the classrooms have adequate desks, benches. The fans and electrical appliances are checked wherever requirements are found the purchase committee are apprised of the requirements. The purchase committee makes the purchases after approval from the Principal

<https://kbwomenscollege.in/kbwc/wp-content/uploads/iqac/4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Employability Skills Development Program	24/02/2018	170	Ms ILFS Skills Development Corporation Jharkhand Skill Development Mission Society
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Employability Skills Development Program	170	135	5	11
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
SAI proficient	135	11	Nil	24	24

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	100	UG	BA/BSc/BCo m/BVoc	VBU/RU/Other univ of Jharkhand	B.Ed.
2019	600	UG	BA/BSc/BCo m/BVoc	VBU/RU/Other univ of Jharkhand	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	15

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Mime	XXIV Inter college Youth Festival	6
Collage	XXIV Inter college Youth Festival	1
Photography	XXIV Inter college Youth Festival	1
VBU Kabbadi Tournament	Inter College	6
VBU Kho-Kho Tournament	Inter College	6
VBU Cross Country	Inter College	3
VBU Volleyball Tournament	Inter College	8
VBU Football Tournament	Inter College	9
VBU Athletic meet	Inter College	8

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2018	Gold Medal in cross country	National	4	Nil	B.A.(H)02 B.A.(G)200 B.A.(H)01	1stDolly Toppo Anukampa Runda Goreti Baa 2ndPratima Kumari 4thKabita Kumari
2018	Gold medal in Football Tournament	National	9	Nil	B.A.(H)02 B.A.(G)200 B.A.(H)01 B.Sc.(H)203 B.A.(H)45 B.A.(H)928 B.A.(H)390 B.A. 1402 B.Sc.(H)89	Dolly Toppo Anukampa Runda Goreti Baa Ranjana Soren Somanti Baskey Anjali Hembrom Filisita Tirkey Kumari Babita Kavita Kumari
2018	Silver medal in Kabbadi Tournament	National	6	Nil	B.Sc.(H)41 B.A.1402 B.A.1144 B.Sc.155 B.A.234 B.A.572	Kumari Isha Rani Kumari Babita Nitu Mahto Meena Kumari Pano Kumari Ilisaba Ekka
2018	Silver medal in Volleyball Tournament	National	9	Nil	B.A.(III)303 B.A.(III)30 B.Com. 76 B.A.(G)200 B.Sc. 203 B.Com.(H)82 B.A.1402 B.Com 275	Sunita Ekka Prity Seema Ekka Jyoti Toppo Anukampa Runda Ranjana Soren Manita Kumari Kumari Babita Seema Rani Bano
2018	Gold medal in Kho-Kho	National	7	Nil	B.A.(III)300 B.A.(III)305 B	Sunita Ekka Prity Seema Ekka Jyoti

					.Com.(H)76 B.Com 17 B.A. (III)150 B.A. (II) 120 B.A. (II)319	Toppo Geeta Bhogta Reeta Murmu Chan dramani Kumari Phulmani Ekka
2018	Gold medal in athletic meet	National	8	Nill	B.A. 1013 B.A. 1012 B.A. 200 B.A. 03 B.A. 552 B.A.02 B.Sc. 203 B.Sc. 275	Pratima Kumari Kabita Kumari Anukampa Runda Sahnaz Parveen Teresha Tigga Dolly Toppo Ranjana Soren Kumari Isha Rani
2018	Gold medal in photography	National	Nill	1	Sem III R.No. 04	Preeti Kumari
2018	Bronze medal in collage	National	Nill	1	Sem I R. No. 05	Rishika Ranjan
2018	Bronze medal in Mime	National	Nill	1	Sem. I RNo. 41 Sem. I RNo.01 Sem. I RNo.04 Sem III RNo.07 Sem. I R. No. 05 Sem. V RNo. 77	Prity Kumari Priya Kumari Bharti Riya Shrivastav Ragini Kumari Rishika Ranjan Simran Kumari

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The previous term of Student Council its representation is over. And the election is not held till date.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institution is a constituent unit of Vinoba Bhave University, which functions under the control of the Vice Chancellor of the University. Power of running our college is given to our principal. There are different statutory and non-statutory committees which gives suggestions for the overall development of the college including Teaching- Learning process and administration of the college. The constitution of these committees consisting of faculties from various departments, feedback taken from the students and organising Parent teacher meeting indicates decentralization and participative management of all stake holders for the betterment of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none">• Rules and regulations for admission by the university and state govt. are strictly followed by the college.• The admission process was partly online up to the third list. According to the list student had to be physically present during the admission.
Industry Interaction / Collaboration	<ul style="list-style-type: none">• Faculty member attends various FDP's, interact with eminent national and international academicians, discuss their works and recent development in the field of their research topics and publishes their work in reputed journals.
Human Resource Management	<ul style="list-style-type: none">• Students are encouraged to participate in sports, cultural activities, field tours, quiz, debates etc.• Faculty members are encouraged to participate in trainings, workshops and faculty development programs.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none">• Books are purchased for library.• Classes started in New Science Block

	having a BCA Lab with Wi-Fi facility • Outdoor stadium is under construction under CSR scheme
Research and Development	• The academic development of the faculty is continuously facilitated through faculty development programmes
Examination and Evaluation	• Session mid-term exams are held, and the progress is measured through continuous internal assessment which is based on examinations, classroom interaction, attendance etc. • External exams are taken under the supervision of the University. • Guiding students to apply for photo copy of answer scripts, evaluation of received answer script, apply for revaluation and challenge evaluation through University. • Evaluation and setting of exam papers of own as well as other University by our teachers. • Teachers appointed as External examiners.
Teaching and Learning	• Well furnished Laboratory in new science block is used since January 2019 after its inauguration. • Field tours are organised by Geography dept. And CND dept. • Enrichment of library. • Sangosthi is organised by Hindi dept.
Curriculum Development	• Curriculum designing and development is decided by our university. • Principal and heads of various departments are members of Academic bodies of our University and they contribute regularly towards curriculum enrichment and development. • Introduction of a vocational course BCS

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Planning and Development :College is planning for complete office automation Library has already been automated by the use of KOHA software
Administration	College uses automated PFMS a web based online software application for RUSA for tracking funds released and for reporting of expenditure at all levels of Programs implementation.
Finance and Accounts	Payment of work orders is done through PFMS according to govt. guidelines.
Student Admission and Support	Applications are submitted online as per centralised admission portal. Forms can be downloaded for admission in

	Vocational courses from website
Examination	Details of exam dates, results can be seen on university website Admit cards can be downloaded from university websites

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	nil	nil	nil	Nil
2019	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	nil	nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course	1	22/11/2018	12/12/2018	21
Refresher Course ASC Ranchi University, Ranchi	1	10/09/2018	30/09/2018	21
Refresher Course ASC Ranchi University, Ranchi	4	04/01/2019	24/01/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

Nil	Nil	Nil	Nil
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Gratuity, GLIC, Loan Facility from PF	PF, Gratuity, GLIC, Loan Facility from PF	Scholarship from Welfare Department (E-Kalyaan and minority scholarship)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts financial internal audit every year by CA.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Power Grid (CSR Scheme)	1800000	Outdoor stadium
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent-teacher meet organised for their suggestions. PTM is organised by each and every department of the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees. Then proposals given by the committees are implemented for necessary action. Also strength of the college is taken into consideration for further up gradation.

6.5.3 – Development programmes for support staff (at least three)

Periodical and annual meeting of all support staff Encourage mentoring Task rotation and ensure regular conversation Supportive atmosphere

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Vocational courses BCS and Bachelor in Fashion Designing started last year successfully and Bachelor of Secretaryship (BCS) course started this session 2. Science Block: A fully furnished Science block is inaugurated by Honourable Chancellor of Jharkhand and now it is being used for beneficiary of Science and Vocational course students particularly and by other students occasionally 3. More smart classes and ICT based teaching 4. Started IGNOU centre in our campus last year to bring students willing to complete a course without burning a hole in their pockets and drop out students at the convenience of their location at

par with regular graduates. This year our centre got best study centre award for its outstanding contribution to the growth of ODL System in general and IGNOU in Hazaribag in particular.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Induction Program	12/09/2018	12/09/2018	15/09/2018	1800

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of International Women's day	08/03/2019	08/03/2019	200	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Rain water harvesting • Solar light • Usage of LED bulbs • Trees are planted every year inside and outside the campus • Environmental and public health, Environmental study are introduced as a paper in the curriculum • Variety of awareness programmes on nature, pollution-control and health and hygiene are conducted by NSS and CND department

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Physical facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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		community					
2018	3	3	01/08/2018	15	Swachhta abhiyaan	Hygiene awareness clean environment	187
2018	1	1	18/12/2018	1	Nutrional survey	Public health hygiene	34
2018	1	1	05/12/2018	1	Market survey	Safety health	34
2018	1	1	12/06/2019	1	Aanganwadi survey	Awareness	44
2018	1	1	03/09/2018	1	Nutrition week	Public Health	150
2018	1	1	15/03/2019	30	Matdata jagrukta	Awareness	22
2018	1	1	16/01/2019	1	Raktdan shivir	Community service	32
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Jharkhand University Act 2000	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Participation in cultural activities, sports, NSS, NCC programs	Nil	Nil	Nil
Celebration of National festivals	Nil	Nil	Nil
Yoga day	21/06/2019	21/06/2019	120
Rallies and Nukkar natak	11/07/2018	11/07/2018	Nil
Yuva vyaktitva vikas shivir	27/02/2019	28/02/2019	15
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • Rain Water harvesting • Tree plantation to mark special occasion • Complete ban on use of plastic • Use of Solar panel on the hostel roof top • Consumption of less energy by use of LED bulbs
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7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institute on as per NAAC format in your institution website, provide the link BEST PRACTICE -I Title of practice: Enriched Facilities for sports and games Objectives: Participation of students for development of physical and mental fitness and humanity in general. To offer opportunities to students to engage in both recreational and competitive sports within the campus and outside campus. To identify and nurture student with talents related to sports. To provide opportunity for qualified student to take part in Inter college level, Inter University level, Inter State Level and National level competitions and events. To enable students to opt sports as a career. The context: The college gives much importance to sports in education and provides excellent facilities for various sports and games like kabaddi, kho-kho, Athletics, Archery, Badminton, Volleyball, rifle shooting, Cross Country race, Football Cricket. Students are encouraged and motivated to participate in various games and sports. For safety and physical fitness students are also encouraged to participate in Zudo and Karate. Training for this is given by proper trainer in morning hours in college campus. Sports facilities: The campus has the following facilities for both recreational and competitive use by the students: • Large playground which caters to the sports activities of the college. The power grid India has taken up this ground to develop it as outdoor stadium. • There is one indoor stadium with all facilities. • There is one basketball court and one volleyball court. • Facilities for indoor games like carom, chess, badminton, table tennis. • A Gymnasium with all necessary facilities. • The college provides sport uniforms and shoes to students athletes and sports team to represent the campus in and off campus competitions. • The college provides all types of kits to the students for training purposes and competition all round the year. • Outdoor stadium is under construction under the CSR scheme. Sports programmes offered: The sports programmes offered by the college are - • Archery • Badminton • Volley ball • Basketball • Cricket • Cross country race • Kho-kho • Kabaddi • Athletics Training for sports programmes: • Mr. Aroop Bhattacharya, PTI gives regular training to the students for various sports programmes. Sports Scholarship: The college gives full support to its players to get district level sports scholarship from the District welfare department. The college also give full free ship to all its players. Relaxation in admission: Players with good performance are given relaxation in cut off mark percentage for admission in bachelor course. Evidence of Success: The evidence of success is the outstanding performance of the students in various sports programmes is as follows -

PERFORMANCE OF STUDENTS IN SPORTS 2018-2019	Event No.	of Participants	Level of Participation	Position	VBU Cross Country Race	03 Inter College Winner	VBU Inter College Volleyball Tournament	07 Inter college Winner	Inter College, Football tournament	09 Inter College Winner	V.B.U, Inter college, Kho-Kho	09 Inter College Runner	V.B.U. Inter college Kabaddi Tournament	06 Inter college Runner	Inter College Athletic Meet	08 Inter College	Name of students with outstanding performance										
	SNo	Name	Event	Title	Medal	Level	Of Performance	01	Dolly Toppo	Cross Country	Gold	Inter college	02	Pratima Kumari	Cross Country	Silver	Inter college	03	Kabita Kumari	Cross Country	Fourth	Inter college	04	Sunita Ekka	Volleyball	Best Player Award	Inter college

Problems encountered and Resources required: There is only one PTI to train student for various games. The college requires more trainers for different games. BEST PRACTICE - II Title of practice: Facilities for achieving educational goal Objectives: To provide facilities to the students in achieving their educational goal. To provide financial assistance and educational support to students from disadvantaged community, minority community and economically weaker section of the society. It is a policy of the State Government, which is practiced by the college with highest priority. The Context: The college is the single Women's College in the North Chota Nagpur region, which caters to the demands of providing higher education to girl students coming from nearby rural areas.

Most of the students coming from an agricultural family background, disadvantaged community, minority community and economically weaker section of the society seek higher education in this college. The Practice: Some reflections of the strategies adapted to which access to higher education to a wide range of students coming from rural community disadvantaged community, minority community and economically weaker section of the society are mentioned below. Relaxation in fee: All the girls enrolled in the college are exempted from tuition fee as per the government policy prevalent in the state of Jharkhand. Miscellaneous fees (Admission, Development, Library, Building, Registration etc.) which are deposited by the students of ST, SC, OBC (Excluding Creamy Layer) in the college are fully refundable by District Welfare Department in the Bank A/c of the students. Reservation of seats for admission of SC/ST/OBC students: During admission the SC, ST, OBC students get reservation of 10, 26 and 14 respectively of the total seats available in the course. Physically disabled students are given due consideration in the admission process which is 3 as per policy of the Jharkhand Government. No. of students enrolled SC ST OBC MM GEN 2018-2019 763 272 2834 1296 1241 Relaxation of cut off marks percentages in admission for SC/ST/ students: The college provides relaxation in the cut-off marks percentages at 2 stage for SC/ST students for admission in bachelor courses to be studied against their reserved seats. Provision of hostel for SC and ST student: There is separate Hostel for SC and ST students in the college campus each with an intake capacity of 50100 students. Scholarships: Welfare and Government scholarships are given to SC, ST, OBC and minority students. The college administration is very prompt and gives special support so that these students could get scholarship in time. Evidence of success: Evidences of success of this practice are: Max no. of students applied for Scholarship in 2018-2019 SC ST OBC MM 763 272 2834 1296 The scholarship amount is deposited directly in the students account by District Welfare department from the year 2013-14 Scholarship amount disbursed Scholarship 2018-2019 Amount Dr. Manju Das Merit cum poverty scholarship for Eco. Hons. Deptt. due 2000/- Problems encountered and resources required. There is a tendency to choose a combination of History, Sociology and Hindi among large no. of students, resulting in crowd of students in these Subjects which some time becomes unmanageable. To fulfil the resources required for this practices Ad-hoc teachers have been appointed.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.kbwomenscollege.in/igac.aspx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We focus and emphasize on all round development of women by empowering them with quality knowledge by enhancing their participation in cultural activities and in sports by ensuring that we are equipping them with necessary skills by teaching them universal values and ethics by enhancing their social -emotional development by their cognitive development by their character development So that they leave us as well rounded, successful and competitive citizens of tomorrow

Provide the weblink of the institution

<https://www.kbwomenscollege.in/igac.aspx>

8.Future Plans of Actions for Next Academic Year

Introduction of more job oriented courses Introduction of some PG courses
Enhancing academic excellence Enhancement of infrastructural facilities

Enhancement of social compatibility of the students by giving better opportunity of social interaction through NSS/ NCC Development of skills by inculcating core values among them by imparting value based education Increasing students participation for betterment of college