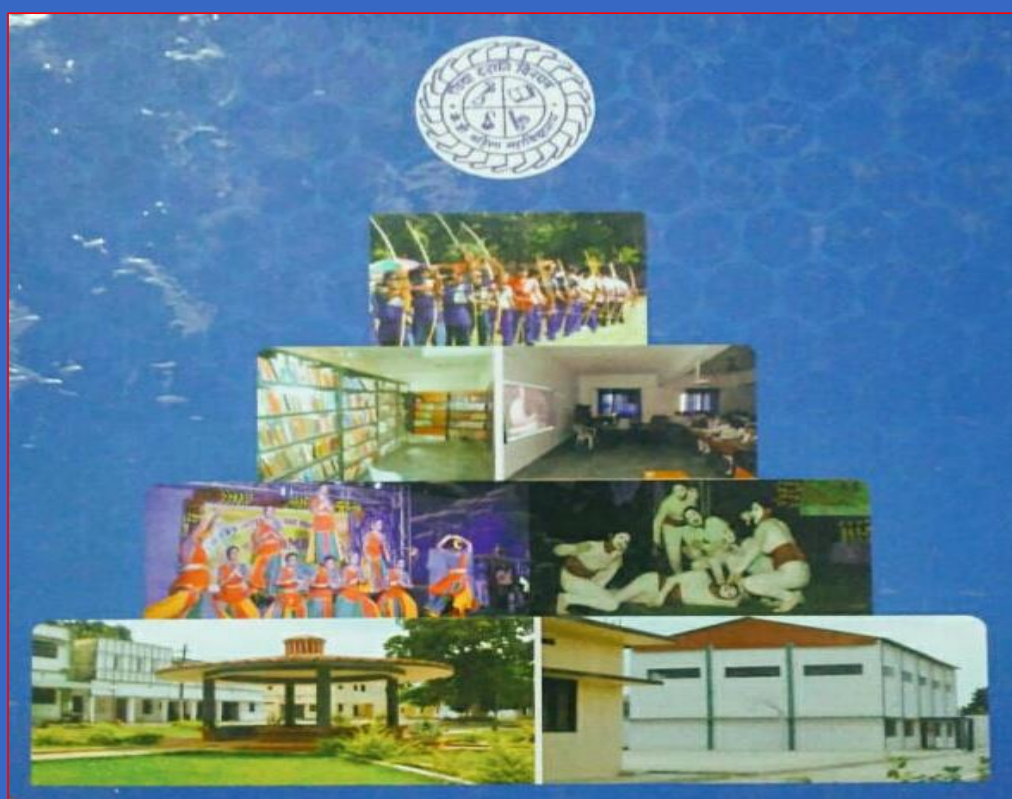


**ANNUAL QUALITY ASSURANCE
REPORT (AQAR) OF THE IQAC
ACCREDITED B++ (1ST CYCLE)
BY
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)**



K. B. WOMEN'S COLLEGE
HAZARIBAG, 825301(JHARKHAND)
www.kbwomenscollege.in

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

K. B. Women's College,

1.2 Address Line 1

Near Civil Court Hazaribag

City/Town

Hazaribag

State

Jharkhand

Pin Code

825301

Institution e-mail address

Kbw_hzb@rediffmail.com

Contact Nos.

9431795100

Name of the Head of the Institution:

Dr. Rekha Rani

Tel. No. with STD Code:

06546 - 263442

Mobile:

9431795100

Name of the IQAC Co-ordinator:

Dr. Mamta Sinha

Mobile:

9934502218

IQAC e-mail address:

kbw_hzb@rediffmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

JHCOGN25489

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC (SC)/17/A&A/39.1

1.5 Website address:

www.kbwomenscollege.in

Web-link of the AQAR:

kbwomenscollege.in/kbwc/wp-content/uploads/2017/08/Report.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	2.81	2016	5
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07/12/2012

1.8 AQAR for the year (for example 2010-11)

AQAR FOR 2016-17 Submitted on 24-08-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR 2016-17 submitted on (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☐ No ☒

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

CND Vocational & DMLT Community college

1.12 Name of the Affiliating University (for the Colleges)

Vinoba Bhawe University, Hazaribag

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc N/A

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 5

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Information and awareness regarding health and nutrition
- Breast Cancer
- Infectious diseases and their Pathophysiology

2.14 Significant Activities and contributions made by IQAC

- Research scholars are enrolled under our teaching staff for their Ph.D.
- NUTRICA magazine is being published annually by CND department
- Nutritional assessment and survey done by CND department
- Socio economic and Geographical survey of Dumar village by Geography Department.
- Celebration of Nutrition Week
- Organised seminars
- Emphasis and regular monitoring of the construction of new Science block

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Applied for Fashion Designing as elective subject at UG level	Proposal Approved

Proposal is ready to be placed in the Academic Council, V.B.U. for approval	
Applied for BCA as elective subject at UG level Proposal is ready to be placed in the Academic Council, V.B.U. for approval	Proposal Approved
Educational Trips of students	Rajgir By Geography department and students prepared the report
Encouraged faculty to attend FDP's , publish text-books, publish research papers in reputed journals	Two faculties attended FDP 2 papers is published in two books by two faculty members with ISBN no. 2 research papers published in peer reviewed journal 1 paper is published in a national journal
Implementation of one year ad-on course Food Processing and Preservation Technology	Timely implementation and completion

* Attach the Academic Calendar of the year as Annexure I.

2.16 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☐ IQAC ☐

Provide the details of the action taken

- New Science Block is under construction
- Furnishing of science labs/ BCA lab
- Furnishing of class rooms in new Science block

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	18	-	1	-
PG Diploma	-	-	-	-

Advanced Diploma	-	-	-	-
Diploma	1	-	-	-
Certificate	-	-	-	1
Others	-	-	-	-
Total	19	-	1	1
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	19 (2015 Onwards)
Trimester	-
Annual	19 (2013 & 2014 batch)

1.3 Feedback from stakeholders* Alumni ☐ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is the University which changes the syllabi. The faculty members of the college are members of the Board of Studies, Academic Council, Vinoba Bhave University, Hazaribag. In this capacity they participate actively in revision and updation of syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Proposals got approval for opening two vocational courses namely B.C.A. and FASHION DESIGNING from next academic year

Criterion – II

2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others
-------	------------------	----------------------	------------	--------

2.1 Total No. of permanent faculty	36	26	8	-	2
------------------------------------	----	----	---	---	---

2.2 No. of permanent faculty with Ph.D. 28

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	28		--	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty 2 - 14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	16	-
Presented papers	1	10	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Healthy interaction between students and faculty which goes beyond the classrooms; learning beyond curriculum
- Class room Presentations
- Case-studies during class room interaction
- Field studies supplementing the curriculum
- Presentations/ digitally interactive methods are used beyond conventional teaching
- Group Discussions during tutorials
- Outside classroom activities for acquiring skill and wholesome development of mind

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) As per Vinoba Bhave University guidelines

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 20

2.10 Average percentage of attendance of students 85 %

2.11 Course/Programme wise distribution of pass percentage:

S. No .	Name of Exam	Faculty	Total no. of students appeared	Pass	Promot -ed	Fail	Ist Div	IInd Div	Pass	Remarks
1.	Degree II 2016	B.A.	1164	904	-	260				Exam held in June 2016
		B.Sc.	115	100	-	15				
		B.Com.	365	355	-	10				
		CND	47	46	-	1				
2.	Sem II 2015-18	B.A.	1113	981	108	24				Sept.2016
		B.Sc.	126	98	25	03				
		B.Com.	376	350	24	02				
		CND	35	32	2	1				
3.	Degree II Special 2016	B.A.	178	102	-	76				Jan. 2017
		B.Sc.	13	9	-	04				
		B.Com.	09	9	-	-				
		CND	-	-	-	-				
4.	Sem III 2015-18	B.A.	1040	864	151	25				March 2017
		B.Sc.	123	106	16	01				
		B.Com.	372	347	18	-				
		CND	33	30	2	1				
5.	Sem I 2016-19	B.A.	1753	1350	380	23				April 2017
		B.Sc.	251	211	40	-				
		B.Com.	453	390	58	05				
		CND	38	34	4	-				
6.	Degree III 2017	B.A.	1071	986	-	85	194	782	10	May 2017
		B.Sc.	110	97	-	13	35	32	-	
		B.Com.	366	364	-	02	184	177	03	
		CND	48	48	-	48				
7.	2015-16 Batch	DMLT	42	36	-	6				2016

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Currently we follow the CBCS curriculum assessment system with the end of semester exam in the ratio 20:80

- Through Bench Marking
- Through Students Performance
- Through Feedback System
- Proper monitoring of classes
- Proper execution of teaching plan

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28		-	-
Technical Staff	02	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Three faculty members are pursuing Ph.D.
- Motivated the faculty members for pursuing Minor/Major Research Projects
- Encouraged the faculty members, especially Assistant Professors to publish research work in Journals to take benefit of CAS
- Motivated faculties to write text books

3.2 Details regarding major projects – N.A.

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	2
Outlay in Rs. Lakhs	-	-	2.70	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals		2	
Non-Peer Review Journals		3	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index ☒ Nos. in SCOPUS ☒

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-		
Minor Projects	2 Year	UGC sponsored Minor research project	2014-2016 2.70 Lakhs	Yes
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges – N.A. Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
-------	---------------	----------	-------	------------	---------

Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

02

3.13 No. of collaborations

International

-

National

-

Any other

--

3.14 No. of linkages created during this year

-

N.A.

3.15 Total budget for research for current year in lakhs:

N.A.

From Funding agency

-

From Management of University/College

-

Total

-

3.16 No. of patents received this year – N/A

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1	1	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

6

6

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

60

State level

2

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

50

State level

50

Revised Guidelines of IQAC and submission of AQAR

2

-

3

	National level	International level
3.23 No. of Awards won in NSS:	University level <input type="text" value="-"/>	State level <input type="text" value="-"/>
	National level <input type="text" value="-"/>	International level <input type="text" value="-"/>
3.24 No. of Awards won in NCC:	University level <input type="text" value="-"/>	State level <input type="text" value="1"/>
	National level <input type="text" value="-"/>	International level <input type="text" value="-"/>
3.25 No. of Extension activities organized		
University forum <input type="text"/>	College forum <input type="text" value="4 (CND) + 1"/>	
NCC <input type="text"/>	NSS <input type="text" value="12"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Swachhta Jaagrukta abhiyaan in village
- Kaushal Vikaas par charcha in village
- Pay TM ki jaankaari
- Swasthya jaagrukta par vyaakhyaan
- Swarojgaar hetu loan par jaankaari
- Nasha unmoolan ralley
- Jal Sanrakshan par vyaakhyaan
- AIDS jagrukta abhiyaan
- Kaanooni Jagrukta
- Vriksharopan
- Lagu naatika on Dahej pratha

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	41277.93Sqm	-		
Class rooms	19	-		
Laboratories	08	-		
Seminar Halls	02	-		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		Online UPS & computers	College fund	
Value of the equipment purchased during the year (Rs. in Lakhs)		7,18,500/-	College fund	

Others		2,28,243/-	College fund	
--------	--	------------	--------------	--

4.2 Computerization of administration and library

- The college Library is fully automated and air conditioned. Integrated library management software KOHA is used for library administration.
- Administration is partially computerised

4.3 Library services:

LIBRARY SERVICES FOR UG COURSE

	Existing		Newly added [2016-17]		Total	
	No.	Value	No.	Value	No.	Value
Text Books	39646		1403	4,15,784/-	41049	
Reference Books						
e-Books	INFLIB NET - NLIST		INFLIB NET – NLIST	5750/-		
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computer s	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	30	1	Yes	-	-	1	3	-
Added	-	-	-	-	-	-	-	-
Total	30	1						

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet is available on all computer systems in the campus.
- The college faculty uses ICT for teaching and learning.
- Regular Training to teaching and non teaching staff is given to upgrade technology usage.
- Notices, Latest Events and circulars are also uploaded for the benefits of the teachers and students.

4.6 Amount spent on maintenance in lakhs:

i) ICT

NIL

ii) Campus Infrastructure and facilities

NIL

iii) Equipments

NIL

iv) Others

NIL

Total:

NIL

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Updates on notice boards and college website to ensure active participation by students in various activities
- Announcement during classes
- Through SMS service
- Induction meet are organised for the students at the beginning of session
- Parent teacher meet are organised

5.2 Efforts made by the institution for tracking the progression

- Mid-term exams
- Tutorials
- Remedial classes for slow learners
- Presentation by students
- Attendance Records
- Assessing organisational skills of students by letting them take initiative to organise various events
- Redressal of specific problems

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5018	-	-	5018

(b) No. of students outside the state

Rare

(c) No. of international students

NIL

No	%
-	-

Women

No	%
5018	100

Last Year						This Year					
General	SC	ST	OBC+ Minority	Physically Challenged	Total	General	SC	ST	OBC+ Minority	Physically Challenged	Total
3098	248	118	213+378	-	4055	2716	469	173	867+793	-	5018

Demand ratio 1:2

Dropout % 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations U.G. College

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	

5.6 Details of student counselling and career guidance

- Career guidance and counselling sessions were arranged by the faculty itself for the student's academic and professional progression.
- Teachers regularly counsel students in their department about the various prospects of their subjects.

No. of students benefitted

Maximum

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	12

5.8 Details of gender sensitization programmes

- Women's day celebration
- Legal awareness workshops about women safety
- Breast cancer awareness seminar

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	N/A	N/A
Financial support from government SC	313	Online
Financial support from government ST	110	Online
Financial support from government OBC	1992	Online
Financial support from government Muslim Minorities	585	Online
Financial support from other	1	2000 p.a.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Yes redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:-

To build a class of intellectual, moral, independent and committed citizens who will become a human resource of high calibre to cater the needs of the society and the country with the humble motto — **Vidya Dadati Vinayam.**

Mission:-

The mission of our institute is committed in the path of women empowerment through access to quality higher education, enabling them to develop educationally intellectually, socially, and morally by inculcating in the values of social, economic and national responsibilities.

6.2 Does the Institution has a management Information System

The College is constituent unit of Vinoba Bhave University. The University is part of Govt. of Jharkhand.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- An Ad on Programme '**Food Preservation**'– Introduced
- Introduction of two vocational courses BCA and Fashion Designing are in process
- Heads are members of Board of Studies and they contribute regularly towards curriculum enrichment and development.

6.3.2 Teaching and Learning

- To make teaching more effective and result-oriented innovative pedagogical methodology is used.
- Interactive methods are used to facilitate learning and making the class environment congenial and student-centric.
- Process of dialogue inculcates enthusiasm and enhances willingness to work harder.
- Holistic development of students is ensured through community out-reach initiatives. Learning thus makes them humane and concerned citizens.
- Smart Classrooms equipped with LCD Projectors, internet connectivity etc. augment the teaching-learning process.
- Use of ICT
- Establishment of the course plan for every subject well before the commencement of each semester
- Some teacher's study materials are provided to the students.
- Organizing Seminars, workshops.
- Faculty attended seminars and workshop
- Remedial classes, student counselling and internal tests are being conducted on a routine basis.

6.3.3 Examination and Evaluation

- Session mid-semester examinations are held, and the progress is measured through continuous Internal Assessment which is based on examinations, classroom interaction, attendance etc.
- External Exam. are taken under the supervision of the University
- Guiding students to apply for photo copy of answer scripts, evaluation of received answer script, apply for revaluation and challenge evaluation through University.
- Evaluation and setting of exam papers of own as well as other university by our teachers.
- Teachers appointed as External examiners

6.3.4 Research and Development

- The academic development of the faculty is continuously facilitated through Faculty Development Programmes, workshops, seminars and sensitization programmes.
- Duty leaves are provided for the same.
- For developing professionalism in academics, faculty is encouraged to take up minor/major research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- A well-equipped, fully air-conditioned library houses a wide range of books, journals, E-journals with access to INFLIBNET.
- A new Science block with a BCA lab with Wi-Fi facility is under process.
- Outdoor stadium is under construction under the CSR scheme

6.3.6 Human Resource Management

- The Principal of the Institution defines / design work to maximize the productivity of an organization by optimizing the effectiveness of its employees.

6.3.7 Faculty and Staff recruitment

- Well qualified Faculty and staff recruited on the recommendation of JPSC.
- Roaster System followed during Faculty and Staff recruitment.

6.3.8 Industry Interaction / Collaboration – N/A

N. A.

6.3.9 Admission of Students

Admission of student's are made as per norms of Jharkhand government.
Roaster System followed during student's admission

6.4 Welfare schemes for

Teaching	PF, Gratuity, GLIC, Loan Facility from PF
Non teaching	Loan facility, G LIC, PF, Gratuity
Students	Scholarship from welfare department

6.5 Total corpus fund generated

N. A.

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG Office, Government of Jharkhand	No	-
Administrative	No	-	No	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- University organized workshops for Principals, to train them about the reforms in examination like grey areas in filling OMR.
- Scanning of answer scripts
- Examination controller appointed by the University in addition flying squad to keep the daily account of question papers, answer scripts, additional sheets, and recording of any irregularities including malpractice cases
- Initiatives for on time Evaluation and timely declaration of results

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University aware and motivate the institution that it must involve in developing their autonomy at every stage and in every area of learning

6.11 Activities and support from the Alumni Association - NA

6.12 Activities and support from the Parent – Teacher Association

- PTM – conducted every year

6.13 Development programmes for support staff

- Communication class
- Computer Literacy programme

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rain harvesting system
- Solar panels on the hostel roof are used as green energy
- Plastic Free Zone Campaign
- Green and Clean campus
- Tree plantation to mark the special occasions

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Students spread awareness on digital transactions, among public
- Department of CND released an annual magazine NUTRICA
- New Science building is under construction.
- Plantation of tree on special occasions, started this culture by planting trees through NAAC peer team

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

- Classes for Food Processing started.
- Health camps were organised for local community people by CND and DMLT.
- Environmental awareness's were created to the local community by NSS.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Facilities enriched for sports and games.
- Facilities for achieving educational goal.

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- Rain water Harvesting
- Solar light
- Usage of LED bulbs
- Trees are planted every -year inside or outside the campus.
- Environment and Public Health, Environmental study are introduced as a paper in the curriculum.
- Variety of awareness programmes on nature, pollution-control and health and hygiene are conducted by NSS & CND department.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

STRENGTH:

- NAAC Accredited B⁺⁺ grade in first cycle with CGPA 2.81
- Green Clean and Healthy Campus
- Experienced, dedicated and committed faculty
- Quality education
- Student centric learning
- Equal opportunity to all
- Sports achievement
- Scholarships and financial aids are given to SC/ ST/OBC/MM by welfare department
- Optimum utilisation of infrastructural facilities
- College website
- Hostel facility for students

WEAKNESS:

- Student Teacher ratio is high
- Lack of developed infrastructure
- Campus constraints for expansion of the campus
- No campus placement
- Limited no. of vocational courses offered

OPPORTUNITIES:

- Excellent Academic environment
- Active alumni participation
- Add on and value based courses
- Skill based learning to be introduced
- Placements

THREATS:

- Satisfied and complacent students
- Insular attitudes

8. Plans of institution for next year

- BCA and Fashion Designing courses will be started from new academic year
- Proposal for vocational courses BCS and BBA will be sent for approval
- Monitoring for timely completion of outdoor stadium construction under CSR scheme
- Publish Newsletter
- Timely completion of new Science block
- To organise seminars, workshops and conferences
- To organise IQAC/ RUSA seminar
- To explore possibilities for active collaboration
- Use and promote eco-friendly measures
- Implementation of existing awareness programmes on environmental issues
- Interactive feedback, analysis and monitoring
- Offering specific and targeted training to students, teachers and non-teaching staff

Name Dr. Mamta Sinha

Name Dr. Rekha Rani

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test

TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commi

ANNEXURE i

ACADEMIC CALENDAR 2016-17

DATES	EVENTS
10-07-16 TO 11-07-16	UGC Seminar on “ Obesity in Children and Adoloscence ”
1 st week of August	Induction Meet Sem I
1 ST week of September	Sem III begins
15-08-16	Independence Day
01-09-16 to 03-09-16	Nutrition week by CND Department
14-09-16	Literary events by Hindi Department
26-09-16 to 29-09-16	Mid Term Sem I
05-10-16 To 08-11-16	Durga Puja Vacation
21-11-16 to 26-11-16	Mid Term Sem III
22-12-16	Mathematics Day by Math’s Department
24-12-16 to 31-12-16	Winter Vacation
26-01-17	Republic Day
28-01-17	Village survey by CND Department
01-02-17 to 02-02-17	Saraswati Puja by students
06-02-17	Educational tour of Geography Depart.
10-02-17	Educational tour of Commerce Depart.
28-02-17	Science Day celebration
08-03-17	Women’s Day (NSS)
23-04-17	English Language Day (English Depart.)

21-05-17	International Yoga Day (NSS)
22-05-17 To 21-06-17	Summer vacation

ANNEXURE ii

7.3. BEST PRACTICES

7.3.1. BEST PRACTICE -I

1. Title of practice :

Enriched Facilities for sports and games

2. Objectives :

- Participation of students for development of physical and mental fitness and humanity in general.
- To offer opportunities to students to engage in both recreational and competitive sports within the campus and outside campus.
- To identify and nurture student with talents related to sports.
- To provide opportunity for qualified student to take part in Inter college level, Inter University level, Inter State Level and National level competitions and events.
- To enable students to opt sports as a career.

3. The context :

The college gives much importance to sports in education and provides excellent facilities for various sports and games like kabaddi, kho-kho, Athletics, Archery, Badminton, Volleyball, rifle shooting, Cross Country race, Football & Cricket. Students are encouraged and motivated to participate in various games and sports. For safety and physical fitness students are also encouraged to participate in Zudo and Karate. Training for this is given by proper trainer in morning hours in college campus.

4. Sports facilities :

The campus has the following facilities for both recreational and competitive use by the students:

- Large playground which caters to the sports activities of the college. The power grid India has taken up this ground to develop it as outdoor stadium.
- There is one indoor stadium with all facilities.
- There is one basketball court and one volleyball court.
- Facilities for indoor games like carom, chess, badminton, table tennis.
- A Gymnasium with all necessary facilities.
- The college provides sport uniforms and shoes to students athletes and sports team to represent the campus in and off campus competitions.
- The college provides all types of kits to the students for training purposes and competition all round the year.
- Outdoor stadium is under construction under the CSR scheme.

5. Sports programmes offered:

The sports programmes offered by the college are –

- Archery
- Badminton
- Volley ball
- Basketball
- Cricket
- Cross country race
- Kho-kho
- Kabaddi
- Athletics

6. Training for sports programmes:

- Mr. Aroop Bhattacharya, PTI gives regular training to the students for various sports programmes.
- We also take the help of private trainer time to time.

7. Sports Scholarship:

The college gives full support to its players to get district level sports scholarship from the District welfare department. The college also give full free ship to all its players.

8. Relaxation in admission:

Players with good performance are given relaxation in cut off mark percentage for admission in bachelor course.

9. Evidence of Success:

The evidence of success is the outstanding performance of the students in various sports programmes is as follows –

Performance of Students in Sports

Session	Event	No of Participants	Date/ Duration	Place	Level of Participation	Position
2016-17	Inter College, Football tournament	16	21.07.2016	Jublee College, Bhurkunda	Inter College	Runner
	V.B.U, Inter college, Kabaddi	12	27-07-16 to 29-07-16	Chatra College, Chatra,	Inter College	Runner
	Cross Country Race	08	08-07-16	Markham college of Commerce, Hazaribag	Inter College	Winner
	Inter College Athletic Meet	12	09-11-16 to 11-11-16	V. B. University	Inter College	Winner
	V.B.U. Archery Tournament	5	25-09-16 to 27-09-16	Chas College, Chas	Inter College	Runner

Name of students with outstanding performance

S.N	NAME	EVENT	PLACE	TITLE	LEVEL OF PERFORMANCE
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01	Annukampa Runda	Running	Kolkata	Gold	State Level Coach
02	Shahnaz Perween	Running 3000 m	Kolkata	Gold	National level
03	Dular Marandi	High Jump Football	Subrato cup	Gold Participated	State level National level
04	Teresa Tigga	Kho-Kho	V.B.U.	Participated	National Level
05	Dolly Toppo	Cross country race Running 5000 m	V.B.U.	Participated Gold	National level State level
06	Kavita Kumari	Running 100m 200m	V.B.U.	Gold Silver	State level
07	Sangeeta	Running 400 m	V.B.U.	Gold	State level
08	Pratima	Running 800 m	V.B.U.	Gold	State level
09	Lilawati Kumari	Running 100 m Hurdle race	V.B.U.	Silver	State level
10	Gureti bag	Football	Subrato Cup V.B.U.	Participated Best player award	National level University level

10. Problems encountered and Resources required :

There is only one PTI to train student for various games. The college requires more trainers for different games.

BEST PRACTICE – II

1. Title of practice:

Facilities for achieving educational goal

2. Objectives:

- ❖ To provide facilities to the students in achieving their educational goal.

- ❖ To provide financial assistance and educational support to students from disadvantaged community, minority community and economically weaker section of the society.
- ❖ It is a policy of the State Government, which is practiced by the college with highest priority.

3. **The Context:**

The college is the single Women's College in the North Chhottanagpur region, which caters to the demands of providing higher education to girl students coming from nearby rural areas. Most of the students coming from an agricultural family background, disadvantaged community, minority community and economically weaker section of the society seek higher education in this college.

4. **The Practice :**

Some reflections of the strategies adopted to which access to higher education to a wide range of students coming from rural community disadvantaged community, minority community and economically weaker section of the society are mentioned below.

❖ **Relaxation in fee :**

All the girls enrolled in the college are exempted from tuition fee as per the government policy prevalent in the state of Jharkhand. Miscellaneous fees (Admission, Development, Library, Building, Registration etc.) which are deposited by the students of ST, SC, OBC (Excluding Creamy Layer) in the college are fully refundable by District Welfare Department in the Bank A/c of the students.

❖ **Reservation of seats for admission of SC/ST/OBC students :**

During admission the SC/ST/OBC students get reservation of 10%, 26% and 14% respectively of the total seats available in the course. Physically disabled students are given due consideration in the admission process which is 3% as per policy of the Jharkhand Government.

No. of students enrolled	SC	ST	OBC	MM
2016-17	469	173	867	793

❖ **Relaxation of cut off marks percentages in admission for SC/ST/ students :**

The college provides relaxation in the cut-off marks percentages at +2 stage for SC/ST students for admission in bachelor courses to be studied against their reserved seats.

❖ **Provision of hostel for SC and ST student:**

There are separate Hostel for SC and ST students in the college campus each with an intake capacity of 50+100 students.

❖ **Scholarships:**

Welfare and Government scholarships are given to SC, ST, OBC and minority students. The college administration is very prompt and gives special support so that these students could get scholarship in time.

❖ **Evidence of success:**

Evidences of success of this practice are:

No. of Scholarship given to students in 2016-17

SC	ST	OBC	MM
313	110	1992	585

The scholarship amount is deposited directly in the students account by District Welfare department from the year 2013-14

Scholarship amount disbursed

Scholarship	2016-17	Amount
Dr. Manju Das Merit cum poverty scholarship for Eco. Hons Deptt.	Nilu Kumari	6000/-

5. Problems encountered and resources required.

There is a tendency to choose a combination of History, Sociology and Hindi among large no. of students, resulting in crowd of students in these Subjects which some time becomes unmanageable. To fulfil the resources required for this practices Ad-hoc teachers have been appointed.



UTILIZATION CERTIFICATE

Ref No. Cert./HZB/2017-18/013

Name of the College : KB WOMEN'S COLLEGE,

Scheme: Internal Quality Assurance Cells (IQAC) during XII Plan.

HAZARIBAGH, JHARKHAND - 825301

This is to certify that ₹ 3,00,000.00 Grant-in-Aid sanctioned vide letter no. IQAC-J-081/13-14, during the financial year 2013-2014 in favor of KB WOMEN'S COLLEGE, AT – DIST : HAZARIBAGH - 825301, JHARKHAND, by The Accounts Officer, Eastern Regional Office, University Grant Commission, Kolkata for Establishment and monitorin.

The grant sanctioned to the above organization is utilized to the extent of ₹ 2,05,295.00 in accordance with the terms and conditions mentioned in the letter dated 19.03.2014 and for the purpose for which the it was sanctioned. The unutilized amount of ₹ 94,705.00 is held with the college. Details as follows :

Sl. No.	Particulars	Amount (₹)
1.	Grant-in-aid Received from University Grants Commission, Kolkata Head of Account: 4 (xvi)	3,00,000.00
	Less : Fund Utilized	₹0,280.00
	Office Equipment	60,000.00
	Honorarium to the Coordinator, IQAC	
	Hiring Services for Secretarial & Technical Services	39,820.00
	ICTs Communication expenses	45,195.00
	Contingencies	
	Unutilized Amount	94,705

It is further certified that we have satisfied our self that the conditions on which the Grant-in-Aid was sanctioned have been duly fulfilled and we have examined the records to verify that the money was actually utilized for the purpose for which it was sanctioned.

Place : Hazaribag
Date : 14.02.2018



For **V. VERMA & CO.**
Chartered Accountants

V. Verma
CA. Vikash K. Verma
Partner
M.No. 411109
F.R.No. 015174C

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